

Labour Department The Plantations Labour (Karnataka) Rules, 1950

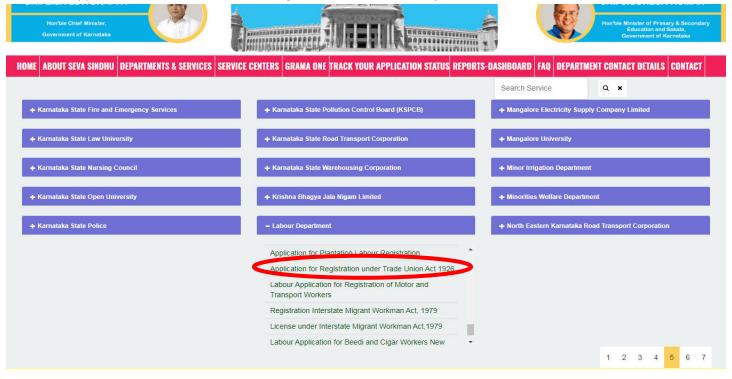
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Application for Registration of Trade Unions

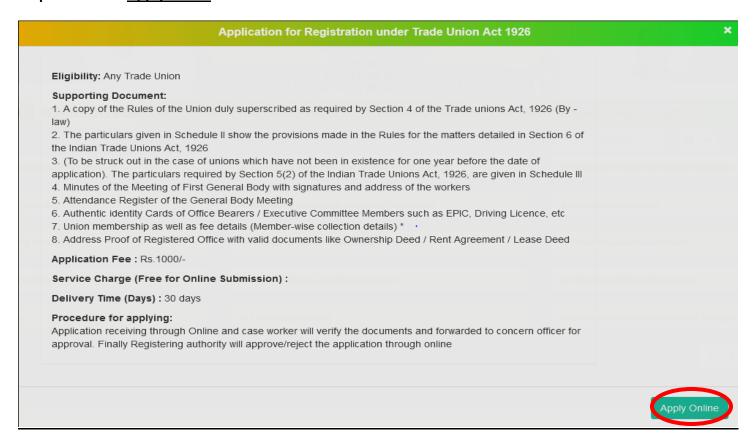
Step 1: Go to sevasindhu.karnataka.gov.in website and click on Departments & Services



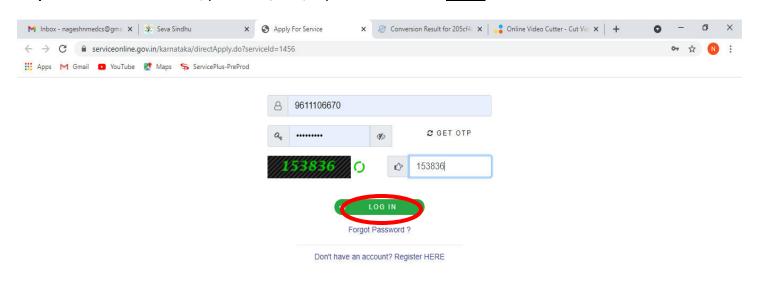
Step 2: Click on <u>Labour Department</u> and select <u>Application for Registration of Trade Unions</u> Alternatively, you can search for Application for Plantation Labour Registration in the <u>search option</u>.



Step 3: Click on Apply online



Step 4: Enter the username, password/OTP, captcha and click on Log In button



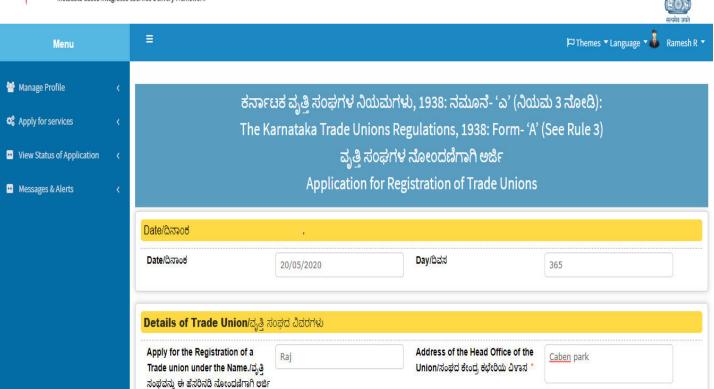
Activate Windows
Go to Settings to activate Windows.



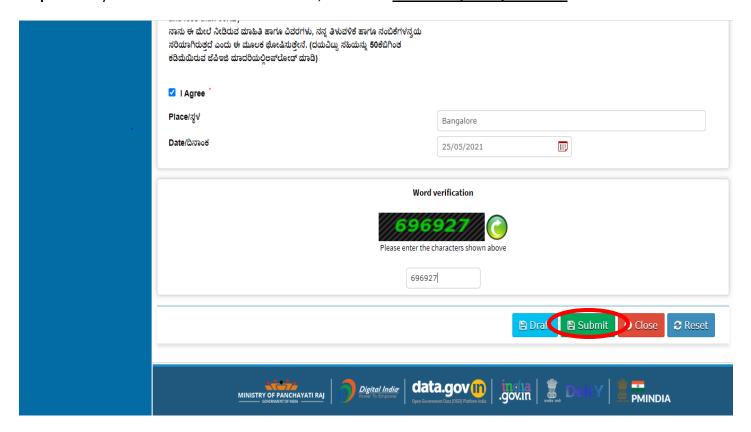
Step 5: Fill the Applicant Details & Photocopies details

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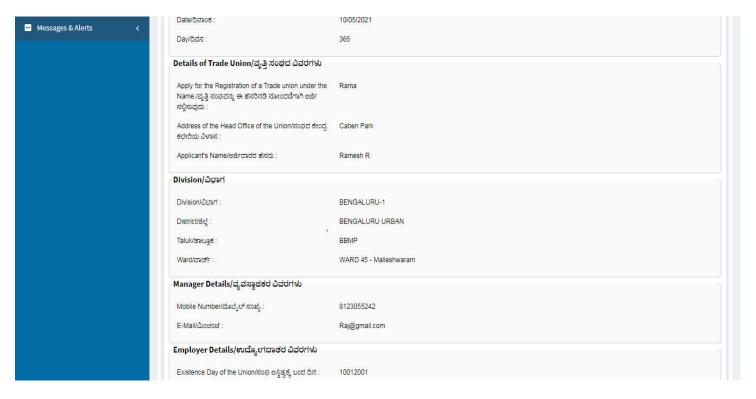




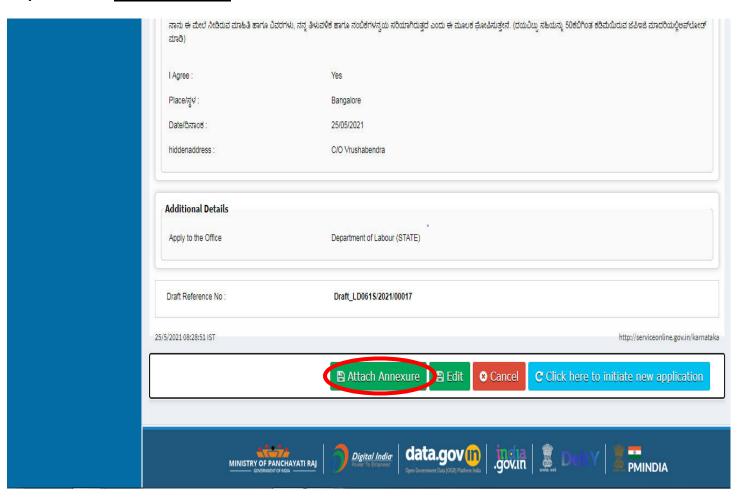
Step 6: Verify the details. If details are correct, select the checkbox ("Yes")& Submit



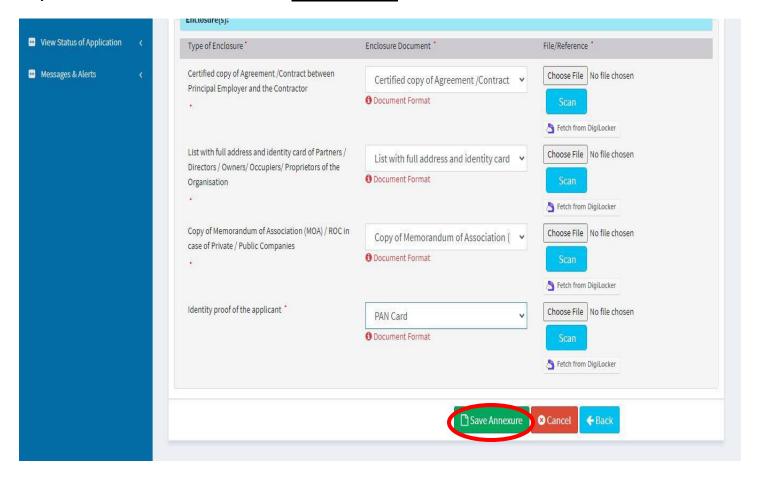
Step 7: A fully filled form will be generated for user verification, If you have any Corrections click on **Edit** option, otherwise proceed to **Attach Annexures**.



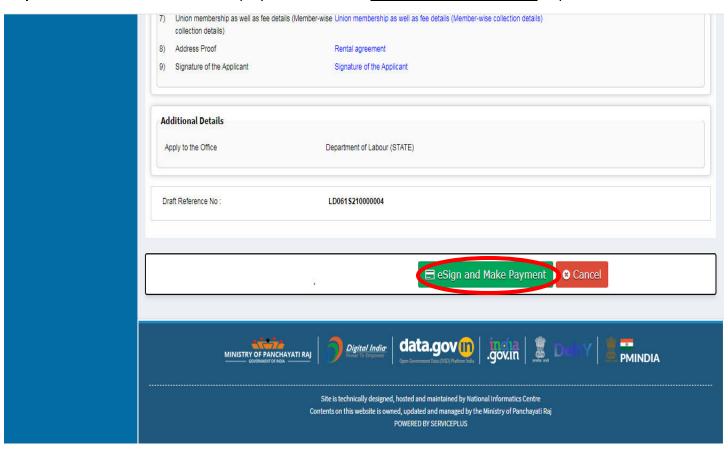
Step 8 : Click on Attach annexures



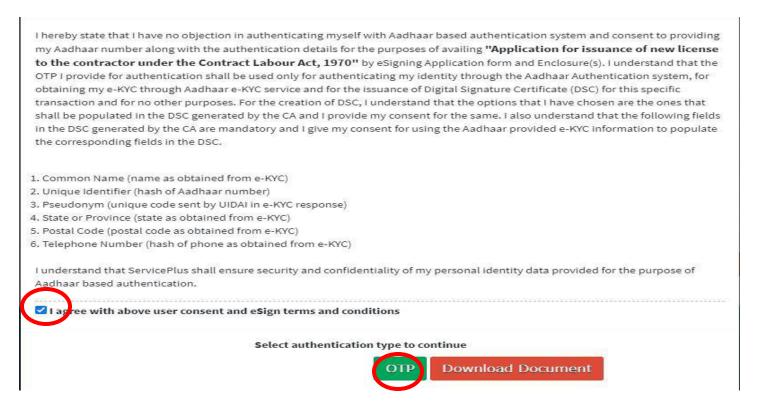
Step 9: Attach the annexures and click on save annexures



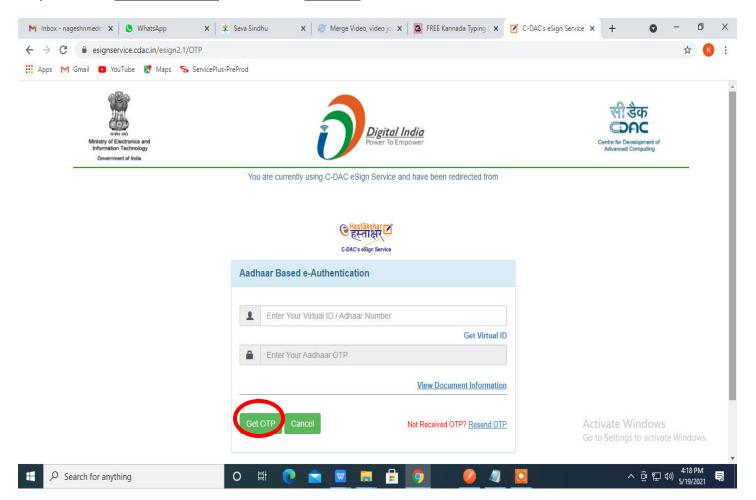
Step 10 :Saved annexures will be displayed and click on **Esign and Make Payment** to proceed.



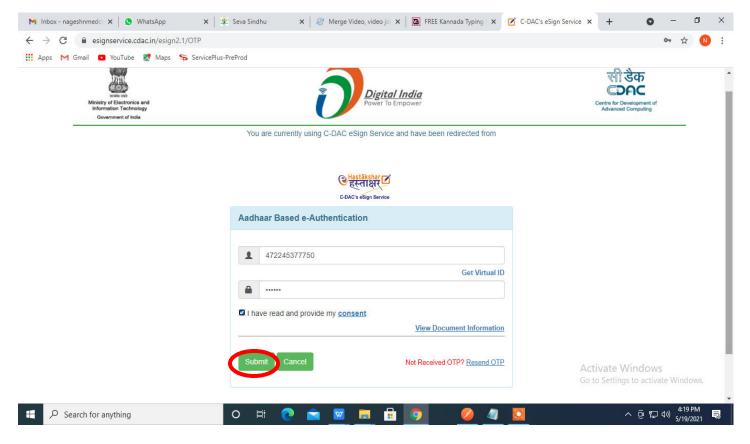
Step 11 : Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue Click on OTP



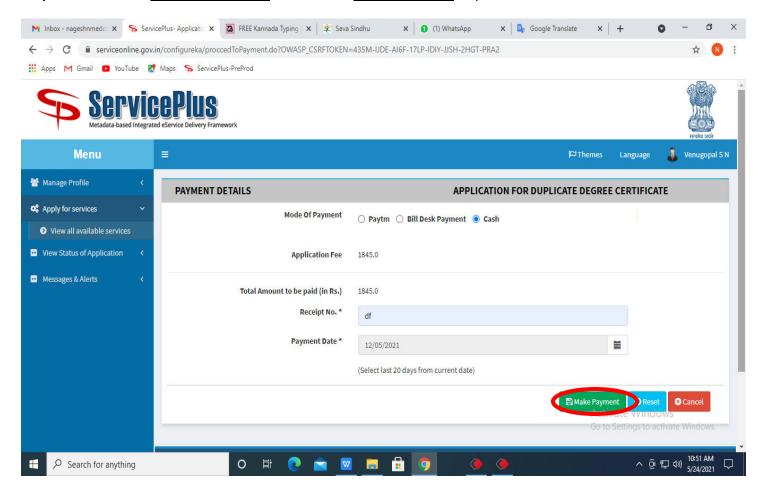
Step 12: Enter Aadhar Number and click on get OTP



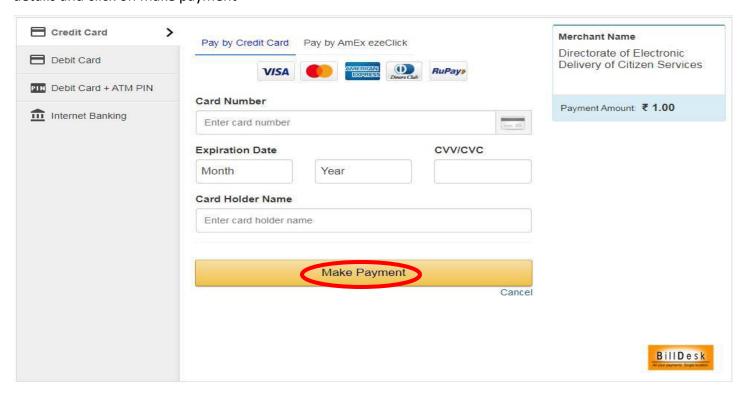
Step 13 :Enter OTP and click on Submit



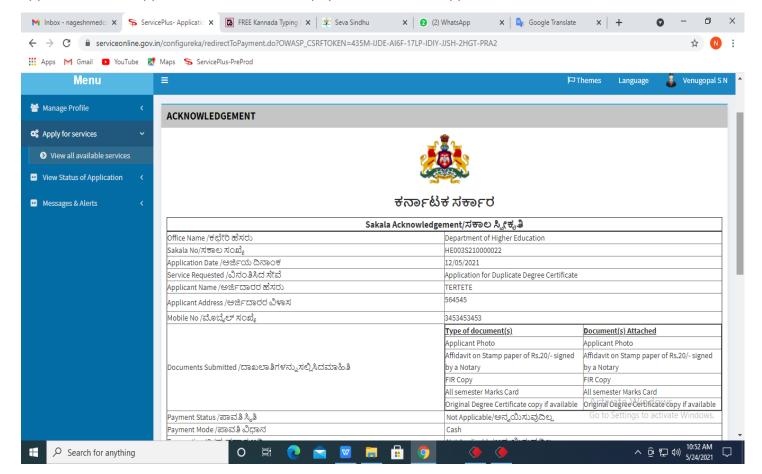
Step 14 : Select the Mode of Payment and click on Make Payment to proceed



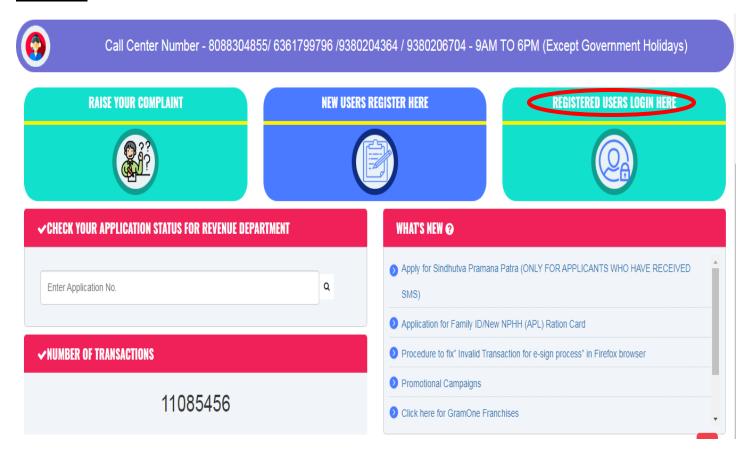
Step 15: Select preferred payment method (Credit Card/Debit Card/Internet Banking), enter the required details and click on make payment



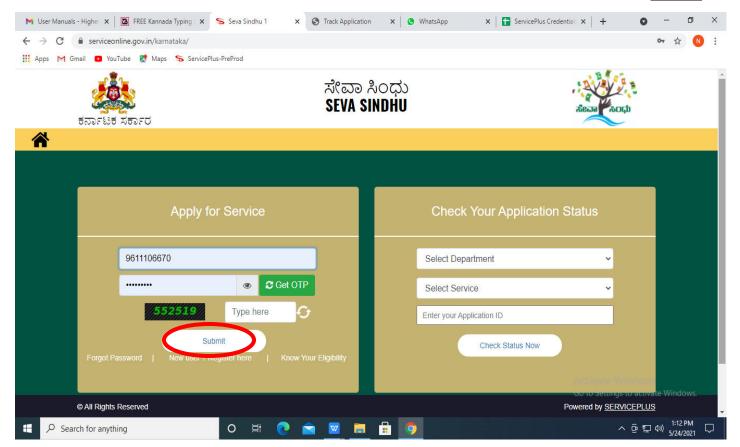
Step 16: After payment is successful, acknowledgement will be generated. Acknowledgment consists of applicant details, application details and the payment details for applicant's reference.



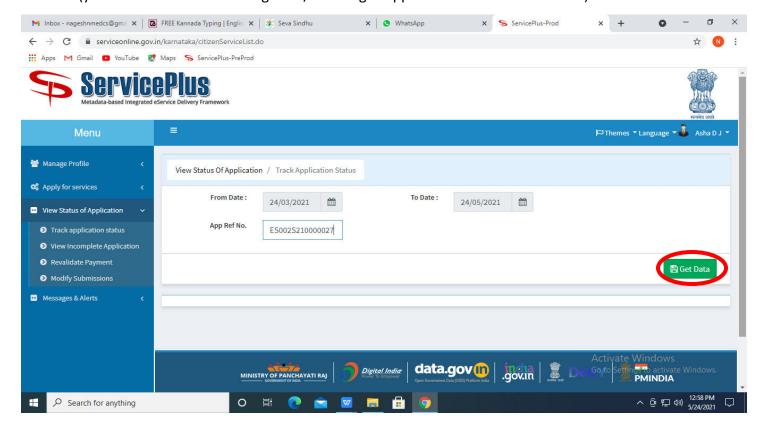
Step 17: To download the certificate, go to the **sevasindhu.karnataka.gov.in** and click on **Registered Users Login Here**



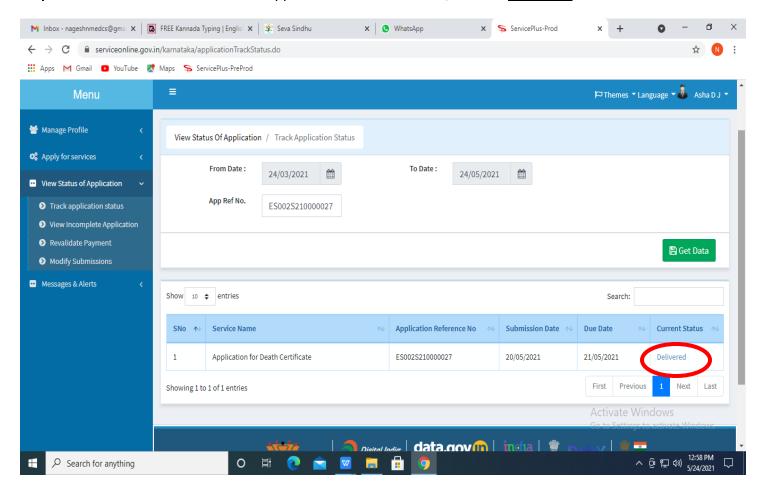
Step 18: Once the login page is open, enter your username, password/OTP, captcha and click on Submit.



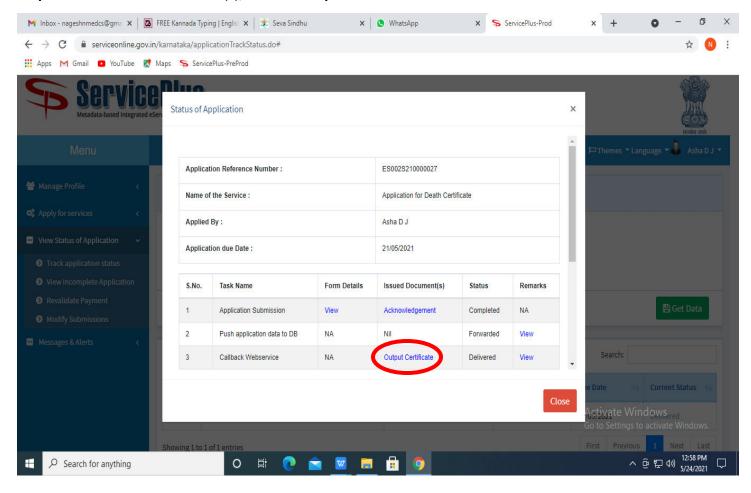
Step 19 :Click on **View Status of Application --> Track application status**. Enter Application Reference Number (you can refer to Acknowledgment/SMS to get Application Reference Number) and click on **Get Data**.



Step 20: Check Current Status of the application. If it is delivered, Click on Delivered.



Step 21: Under Issue Document(s), click on Output certificate



Step 22: Trade Unions certificate will be downloaded. You can print the certificate if required

